**Minutes – 2017 1st Autumn Term PA Meeting**

Attendees: Lucy Wood, Emma Leigh, Kate Radford, Judy Wheeler, Fiona Prickett, Justin Lee, Kelvin Robson, Jo Fuller, Rachel Cole

Apologies: Annette Medhurst, Stuart Yale, Stefanie Cetin, Lucie Harris

Venue: Leathern Bottel, 8pm – 9:30pm

Date: 19th October 2017

Minutes:

1. There was a great turn out for our 1st meeting (9) with a couple of new faces
2. Discussed the plans already in place for this term and asked if any attendees wanted to volunteer to help with the events.
	1. Used Uniform Sale Friday 20th October
	2. Xmas Cards – to go out in book bags, pupils have already completed the artwork as part of lessons
	3. Christmas Puddings – feedback sought over whether to do again this year due to the small return made on them plus also the cheaper options available from supermarkets, agreement made not to do.
	4. Bags2School – collection 27th November
	5. Xmas bake sale Friday 8th December, volunteers requested for both baking and manning the stalls n the day.
	6. Xmas Party – wrapping party arranged for 5th December– @ 8pm – **volunteers needed so please email if you would like to join and we can send on the address**
	7. Xmas Dinner – Purchase 300+ Xmas Crackers – Kate to purchase
	8. Xmas presents to be purchased – Lucy to purchase
3. Other fundraising ideas discussed – to be reviewed/kicked off next term
	1. As part of the reindeer visit, options considered on how we can raise monies at this event – Rachel looking at options
	2. School Playground fundraisers
		1. Foreign coins changes
		2. Recycling mobile phones
		3. DVD/Book recycling
		4. Quiz night for parents, will plan for spring term – Kelvin to check with his contact if he would be able to run a quiz night for the school
		5. Film night for families, will plan for spring term
	3. Employers matching charity donations – All to review if their employers match funds raised
4. Feedback from meeting with Mrs Wheeler
	1. Schools requests for meeting
		1. AGREED – Open box
		2. AGREED – Reindeer, 13th November
		3. AT QUTOES STAGE – playground resurface/landscaping
		4. AT QUOTES STAGE – PA Shed