Laurence Thonon



69 Woosehill Lane

**INVOICE – DECEMBER 2019**

Wokingham

Berkshire RG41 2TR

Tel : 0777 265 83 87

laurencethonon@yahoo.com

***Please return the slip to the school’s office by Monday 16th December*** at the latest (or email or post to my address after this date). Your child has been automatically reallocated their place on the course as per T&C’s. I hope to see all the children in January, **but if your child will not continue classes, have you given me notice? (Half a term’s notice in writing is normally necessary as late notice fees will apply - see your terms and conditions form).**

**Please pay by 20th December to**: account 90015517 sort code 60-24-21. If you have any queries, please don’t hesitate to contact me.

Best regards,

***Laurence Thonon***

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Term dates:** Term runs from Monday 13th January to Friday 3rd April 2020, 11 weeks | | | | | | | | | |
| **Year group** | **Programme** | | | **Day and time** | | | | **Tuition fees** | **Book/CD pack** |
| **Y1/Y2** | Les aventures – Part 2 – 30 minutes | | | Thursday 12.30-1.00pm | | | | £66.00 | £20.00 |
| Extracts from terms and conditions  This is a gentle reminder that, when you sign your child up for classes, “you agree that your child will come to French classes on an ongoing basis (your child will be automatically reassigned his current class each term or a class that suits his age and abilities best when appropriate) and that invoices will be automatically issued for the term’s fees prior to the start of each term, unless you give a half term’s (5 or 6 weeks) notice in writing if you decide to withdraw your child from classes. If you fail to give notice, you will be charged and you accept to pay a half term’s notice to the teacher”.  All fees in relation to the full term should be paid prior to the start of term, after which we reserve the right to charge £5.00 as administration fee plus £1.00 per week extra for non-payment.  ---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------  Please complete, detach and return with payment | | | | | | | | | |  |
| **LOCATION** | | | Walter Infant School | | | | | | |
| **PUPIL NAME** | | |  | | | | | | |
| **DAY AND TIME** | | |  | | | | | | |
| **DATE OF BIRTH** | | |  | | | | | | |
| **PARENT/GUARDIAN NAME** | | |  | | | | | | |
| **ADDRESS** | | |  | | | | | | |
| **TEL** | |  | | | **MOBILE** |  | | | |
| **EMAIL (capitals please)** | |  | | | | | | | |
| **PAYMENT 🞎 ONLINE** (account 90015517 sort code 60-24-21, use your child’s  name as reference please) | | | | | | | Tuition fees: .......£.66.00.......  Book pack: .........£.20.00.......  Total paid: ..........£.86.00....... | | |
| Please tick to confirm:   * I agree for my email address to be used to inform me of other classes and services. I understand that I will be able to unsubscribe at any time. *(Your email address will not be passed to any third parties)* | | | | | | | | | |