



Walter Infant School Risk Assessment

Assessment performed by: J. Wheeler Date: 7th September 2021
Employer: Wokingham Borough Council Risk Area: COVID 19

Potential Hazard	Person/s who might be harmed	Risk controls in place	Likelihood of risk graded 1 - 6	Severity of risk graded 1 - 6	Overall risk Score Max 36	Further action necessary to control risk
<p>Exposure to COVID-19</p> <p>The virus is spread in minute water droplets that are expelled from the body through sneezing, coughing, talking and breathing. The virus can be transferred to the hands and from there to surfaces. It can survive on surfaces for a period after transfer (depending on such things as the surface type, its moisture content and temperature).</p>	<p>Everyone on site.</p> <p>General transmission may occur: Through close contact between colleagues, pupils and visitors and touching contaminated surfaces</p>	<ul style="list-style-type: none">• Anyone feeling unwell with COVID 19 symptoms informed not to attend school and to seek a PCR test ASAP.• 3 key symptoms, cough, high temp 37.8C or loss of taste or smell. Please see cluster symptoms below which will also be taken into consideration at all times• If a child or staff member receives a positive test result they must isolate in line with government guidelines (at least 10 days from symptoms starting)• Frequent handwashing promoted especially before snack• Vigilance before eating with handwashing, increased handwashing posters• Hand sanitiser available in classrooms and shared spaces at access and egress points.• Frequent cleaning of surfaces that pupils touch especially during break times• Children taught to "Catch-it, Bin-it, Kill-it"• Children taught to sneeze or cough into their elbows• Bins for tissues emptied during the day into black bags and then placed in the outside bins: The external bins are emptied on a Monday so 72 hours will pass before collection• Staff, parents and visitors informed of the measures in place to reduce transmission.• High touch points identified with stickers• Track and Trace QR codes displayed	3	6	18	<p>Regular updates from WBC, WHO, PHE may advise changes</p> <p>New handwashing posters</p>

Increased number of COVID 19 cases in school	All adults and children	<ul style="list-style-type: none"> We are encouraging all members of staff to take twice weekly lateral flow tests and to report to school and Gov.UK PCR tests for staff following a positive test result for a child or close contact Classrooms will be well ventilated as far as is possible to prevent infection No small spaces used for group work PPE equipment in use for staff supervising children presenting with symptoms and for first aid. 	4	3	12	<p>O2 Ventilation Google Drive device from Gov.UK</p> <p>New sky lights in Magpie Classroom, scheduled for October half term.</p> <p>Some staff are opting out Report number of opt-outs to WBC</p> <p>Use broadest symptom list, not just the basic symptom list.</p>
Staff shortages due to self-isolating or COVID 19 infections	All staff	<ul style="list-style-type: none"> All LSAs are now able to cover for each class teacher. Cover supervisor in place Additional staff available to support for emergency cover If a staff member who is not double vaccinated is contacted by track and trace they must isolate for 10 days. 	2	2	4	Headteacher and Deputy Headteacher will cover if necessary to avoid further closure
Further Lockdown due to an outbreak in school or the local authority	All stakeholders	<ul style="list-style-type: none"> Encourage every stake holder to be vigilant; please do not come into school if you feel you could be infected message shared with all stakeholders via email and Friday Flyer Outbreak Operational Plan in place An outbreak is 5 children, pupils or staff within a 10 day period 10% of community who may have mixed closely e.g. activity group, sports team, after school club Be Cautious, Be Kind, Be Careful strapline from WBC 	3	3	9	<p>Follow all guidance from WBC, WHO, PHE and GOV.UK</p> <p>Share Operational plan widely with staff team and governors</p> <p>Respect people's approaches, e.g. continuing to wear a face mask</p> <p>Share Be Cautious, Be Kind, Be Careful</p>

Employees informed of the risk assessment via the following means:	Via email and displayed in staff communal areas and on the school website
Employees to report new hazards via:	Email: head@walter.wokingham.sch.uk

Assessment Review Date: as and when required, or on a monthly basis, whichever is soonest



Early on in the pandemic, the NHS promoted awareness of three main symptoms of COVID-19, sometimes referred to as the 'classic triad':

- Persistent cough
- High temperature (fever) 37.8C or greater
- Loss of smell (anosmia)

Now there are six clusters of symptoms of COVID 19 which are as are as follows:

- 1 (**'flu-like' with no fever**): Headache, loss of smell, muscle pains, cough, sore throat, chest pain, no fever.
- 2 (**'flu-like' with fever**): Headache, loss of smell, cough, sore throat, hoarseness, fever, loss of appetite.
- 3 (**gastrointestinal**): Headache, loss of smell, loss of appetite, diarrhea, sore throat, chest pain, no cough.
- 4 (**severe level one, fatigue**): Headache, loss of smell, cough, fever, hoarseness, chest pain, fatigue.
- 5 (**severe level two, confusion**): Headache, loss of smell, loss of appetite, cough, fever, hoarseness, sore throat, chest pain, fatigue, confusion, muscle pain.
- 6 (**severe level three, abdominal and respiratory**): Headache, loss of smell, loss of appetite, cough, fever, hoarseness, sore throat, chest pain, fatigue, confusion, muscle pain, shortness of breath, diarrhea, abdominal pain.

For further information <https://www.wokingham.gov.uk/health/public-health-campaigns/staying-safe-during-covid/>

