**Minutes – Walter Infant PA AGM 2017**

Attendees: Emma Leigh, Lucy Wood, Kate Radford, Mrs Prickett, Mrs Wheeler, Mr Lee, Annette Medhurst, Emily Mason, Rachel Cole, Mrs Lewis, Lucie Harris, Christine Heath, Natasha Swanton, Stephanie Cetin, Leyla Alboozpour

Venue: Walter Infant School 2.45pm

Date: Friday 24th September 2017

Minutes:

1. Apologies for absence – Mrs Foster, Mrs McDonagh
2. Minutes of AGM 2016 – Annette Medhurst proposed that the minutes of last year’s AGM were a fair representation of what was discussed at the meeting on 29th September 2016. Seconded by Emily Mason.
3. Chair’s Report for 2016/2017: - LW thanked everyone for the help and support for PA activities over the last year, and summarised how PA funds are used to provide extra resources for the school and to foster a strong school community. Special thanks to the teachers for their continued support of the PA activities.

Key PA activities held in the autumn term were the Christmas bake sale and raising funds through Christmas cards and puddings. The popular Valentines disco for years 1 & 2 and an Easter bake sale were held in the spring term, while the summer fair and the Leavers disco took place in the Summer term.

A total of £7,002.70 was raised for the school throughout the year, with £4,604.59 of this raised at the summer fair. LW thanked Mrs Ball for providing the Morris Dancing show at the summer fair and the teachers who manned the refreshments stalls.

Mrs Wheeler made suggestions on how to use some of the PA funds, for example to contribute towards the resurfacing of the playground. Another meeting will be scheduled to discuss these further.

LW thanked members of the PA committee for their work over the last year.

1. Review of Accounts: During the winter term around £1,500 was raised, this was a significant increase on prior year primarily due to the take up by parents of the Christmas cards. During the spring term £850 was raised primarily due to the bake sale, with the majority of funds for the year raised at the summer fair (amount raised show in section 3 of minutes). A total of £2,737.27 was invested in the school.

In addition the PA has committed to contributing towards educational games for the children to use. The current balance is £13,556.71 after deducting these costs.

The accounts for the financial year 16/17 were proposed by Mrs Pricket as a true representation and seconded by Mrs Wheeler. A copy of the financial report has been sent out with the AGM minutes.

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1. Election of Officers of the Committee
The current committee are continuing next year as below:

Co-Chairs: Emma Leigh and Lucy Wood
Treasurer: Rachel Cole
Secretary: Kate Radford

The re-election of Emma Leigh, Lucy Wood and Kate Radford was supported by Mr Lee and seconded by Natasha Swanton

The election of Rachel Cole was supported by Kate Radford and seconded by Emma Leigh

The new committee will arrange a PA meeting later this term, once activities for the Autumn term have been agreed.

1. Any other business

LW advised that a meeting will be arranged with Mrs Wheeler to discuss dates for the upcoming year.