

## **Minutes – Walter Infant PA AGM 2018**

Attendees: Emma Leigh, Lucy Wood, Amy Shakespeare, Mrs Prickett, Mrs Wheeler, Mr Lee, , Emily Mason, Rachel Cole, Mrs Lewis, Alexa Stott

Venue: Walter Infant School 2.45pm

Date: Friday 12th October 2018

### Minutes:

1. Apologies for absence – Annette Medhurst, Mrs McDonough
2. Minutes of AGM 2017 – Emily Mason proposed that the minutes of last year's AGM were a fair representation of what was discussed at the meeting on 22<sup>th</sup> September 2017. Seconded by Mrs Lewis
3. Chair's Report for 2017/2018: -LW thanked everyone for the help and support for PA activities over the last year, and summarised how PA funds are used to provide extra resources for the school and to foster a strong school community. Special thanks to the teachers for their continued support of the PA activities.

Key PA activities held in the autumn term were the Christmas bake sale and raising funds through Christmas cards. The popular Valentines disco for years 1 & 2 and an Easter bake sale were held in the spring term, while the summer fair and the Leavers disco took place in the Summer term.

A total of £7,993.90 was raised for the school throughout the year, with £5,023.38 of this raised at the summer fair. LW thanked the teachers who manned the refreshments stalls.

Mrs Wheeler made suggestions on how to use some of the PA funds, for example to contribute towards class Christmas presents this year. Another meeting will be scheduled to discuss these further. It was noted that since the end of the year, the PA had contributed £11,000 to the school towards the playground refurbishment.

LW thanked members of the PA committee for their work over the last year.

4. Review of Accounts: During the winter term around £1,100 was raised, primarily due to the take up by parents of the Christmas cards. During the spring term £990 was raised primarily due to the bake sale and valentines discos, with the majority of funds for the year raised at the summer fair (amount raised show in section 3 of minutes). A total of £5,573 was invested in the school.

In addition the PA has committed £11,000 to contributing towards the refurbishment of the playground. The current balance is £16,486 before deducting these costs.

The accounts for the financial year 17/18 were proposed by Mrs Prickett as a true representation and seconded by Mrs Wheeler. A copy of the financial report has been sent out with the AGM minutes.

5. Election of Officers of the Committee

Rachel Cole will continue as treasurer in the coming year. This was proposed by Mrs Prickett and seconded by Emily Mason

Amy Shakespeare stood as secretary and was elected following nomination by Mrs Lewis and seconded by Mr Lee.

Lucy Wood and Emma Leigh have expressed a desire to stand down as co-chairs, however to date no candidates have come forward. Therefore they were voted to continue by Rachel Cole and seconded by Amy Shakespeare.

An advertisement will go out for replacements and if suitable candidates come forward then a special general meeting will be held to elect them.

The new committee will arrange a PA meeting later this term, once activities for the Autumn term have been agreed.

6. Any other business

LW advised that a meeting will be arranged with Mrs Wheeler to discuss dates for the upcoming year.